

BOARD MEETING  
REVISED AGENDA  
Cheatham County Board of Education

February 4, 2019

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Christina Gilliam, Kimberly Messer, Jennifer Hamblin, James Gupton, John Louallen, and David Risner
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty [30] minutes)  
Follow-up on Last Month Comments
7. Presentations, Awards, and Recognitions

Employees of the Month-

ACES	Sandee Catron, Teacher
ECES	Scott Demonbreun, School Resource Officer
KSES	Dana Brown, Bookkeeper
PES	Callie Bobo, School Counselor
PVES	Kari Byrum, RTI Interventionist
WCES	Cindy Weakley, Librarian
CMS	Tina Roberts, Teacher
HMS	Christy Barton, Teacher
SMS	Petra Walls, Teacher
CCCHS	Kathryn Van Mater, Teacher
HHS	Jason Prince, Teacher
SHS	Melanie Perry, Teacher
RA	Jessica Cannon, Assistant
Daycare	Jennifer Kneeland, ACES Site Director
Nutrition	Lindsey Cook, PES Manager
Technology	Brett Morton, Network Administrator
Transportation	Susan Hopkins, Bus Driver

8. Goal Update: SMS Principal Robyn Miller
9. Executive Committee
10. Five Year Plan: Claudette Fizer, Tim Adkins
11. Elected Officials – Opportunity for Elected Officials to Address Board
12. Consent Agenda:
  - A) Minutes: 12/3/18,  
1/12/19
  - B) Approve for tenure: None
  - C) Disposal of surplus equipment/materials:
    - 1) SMS Principal Miller requests permission to discard an outdated computer cart, no longer being used.
    - 2) RA Assistant Principal Bringard requests permission to discard 1 broken table, 1 broken desk, 1 broken chair, and 1 box of extra pieces for old walkie talkies not in use.
    - 3) SHS Principal McWhirter requests permission to discard 23 VHS tapes that are either also on DVD or too poor quality to use.
  - D) School fees:
  - E) School/Principal request:
13. Budget and Finance:
  - A) Student Support Academic Enrichment Grant \$1,200
  - B) Work Based Learning Grant \$25,000
14. Old Business:
  - A) Revise Policy 4.602 Class Ranking on second reading  
Policy shall read: *Beginning with the graduating class of 2021.*  
*Class Ranking*
    1. *Students' grade point averages (GPA) shall be calculated on the 4.0 scale with the following 4 quality point value: A-4, B-3, C-2, D-1, F-0. Students who take and pass the following courses, as indicated, shall be ranked before students who do not take or do not pass these courses offered through the high school or contracted institution:*

a. **English:** At least one of the following:

- i. Honors English 3 (or college accredited equivalent)
- ii. Honors English 4 (or college accredited equivalent)

b. **Mathematics:** Integrated Math 1, Integrated Math 2, Integrated Math 3 (or the equivalent – Algebra 1, Geometry, Algebra 2) and at least one of the following (individual school offerings may vary):

- i. Statistics (or college accredited equivalent)
- ii. Precalculus (or college accredited equivalent)
- iii. Calculus (or college accredited equivalent)
- iv. College Algebra (or college accredited equivalent, not remedial courses)
- v. Applied Mathematical Concepts (or college accredited equivalent, not remedial courses)

c. **Science:** Biology, Chemistry, and at least two of the following:

- i. Biology 2 (or college accredited equivalent)
- ii. Anatomy & Physiology (or college accredited equivalent)
- iii. Chemistry 2 (or college accredited equivalent)
- iv. Physics (or college accredited equivalent)

d. **Social Studies:**

- i. Honors United States History or United States History (or college accredited equivalent)

(All college accredited equivalencies are determined at the sole discretion of the school's administration in conjunction with central office. Equivalent substitutions may be made solely at the discretion of the school's administration in conjunction with the central office for any of the courses listed above.)

2. For class ranking purposes, the GPA for seniors shall be calculated at the end of their seventh term, that is, after the fall term of their senior year. No further terms shall be considered for class ranking purposes.

*Valedictorian and Salutatorian*

3. The Valedictorian and Salutatorian for a given senior class shall be calculated based on GPAs at the end of their seventh term, that is, after the fall term of their senior year. Calculations will be based on the students having taken the required courses listed in Section 1 of this policy.

4. For purposes of determining the Valedictorian and Salutatorian only, the following courses shall be calculated on a 5.0 scale with the following quality point value: A-5, B-4, C-3, D-2, F-0.

a. English: courses listed in section 1: i, ii

b. Mathematics: courses listed in section 1: i, ii, iii, iv, v

c. Science: courses listed in section 1: i, ii, iii, iv

d. Social Studies: courses listed in section 1: i

e. Foreign Languages: (these courses are not listed in section 1 but are considered in determining Valedictorian and Salutatorian only)

i. 3<sup>rd</sup>- year and 4<sup>th</sup>-year courses in the same foreign language **or**

ii. College accredited 3<sup>rd</sup>-year and 4<sup>th</sup>- year courses in the same foreign language

5. In the event of a tie for either Valedictorian or Salutatorian, the following will be used to determine if the tie can be broken:

a. Unweighted Grade Point Average (GPA) to the hundredths

b. Highest recorded composite ACT score (based on ACT state testing – Jr. year test and Sr. year retake)

c. A sum of the highest ACT subject section scores (sections considered are: English, mathematics, reading, and science) from the Jr. year test and/or Sr. year retake.

6. If after applying a, b, and c, in section 5 above there remains a tie, all such students will be named as co-Valedictorian and/or co-Salutatorian for the school.

Page 3, beginning line 28 items 4-7 shall be renumbered 7-10.

B) Revise Policy 4.701 Maintaining Test Security on second reading

Beginning line 1 shall read: *General*

*Security procedures shall adhere to guidelines issued by the State Department of Education.*<sup>1</sup>

**TESTING SECURITY**

Line 9 shall be **deleted** that reads: *Test security procedures shall adhere to guidelines issued by the State Department of Education.*<sup>1</sup>

Beginning line 11 shall read: *Such actions shall be grounds for revocation of state license.*<sup>2</sup>

*The director of schools shall report a breach of security to the State Department of Education's Office of Accountability and any testing irregularity to the Division of State testing within twenty-four (24) hours of such events. In any class, grade, and/or school where a security breach is strongly suspected or verified, central office staff shall be present during subsequent tests for a period of two (2) years.*

**DATA SECURITY**

*Embargoed data may be shared with personnel as determined by the Director of Schools as set forth in procedure. Personnel shall not share embargoed data with external parties.*<sup>3</sup>

Legal Reference 1 shall read: *TRR/MS 0520-01-03-.03*

Legal Reference 3 shall read: *State Board of Education Policy 2.600*

15. New Business:

A) Revise Policy 3.4002 Commercial Advertising on School Buses on first reading

Policy shall read: *Commercial advertising space shall be allotted on the exterior of Cheatham County School Buses subject to the following restrictions and limitations:*

*1. Advertising shall be in compliance with state law and approved by the Director of Schools or his/her designee and shall be in compliance with the requirements of all policies of Board of Education.*

*2. Advertising space shall be limited to the rear quarter panels of each school bus.*

*No more than two (2) advertisements per rear quarter panel shall be permitted.*

*3. Advertising space on each bus quarter panel shall not exceed thirty six inches (36") in height and sixty inches (60") in length, including any bordering or framing, on each side of the bus.*

*4. All advertising shall be displayed in black lettering on a white background.*

*5. There will be no advertisement of tobacco products, alcohol products, gambling, sexual material, political campaigns, religion, or individual food items that cannot be sold to students through vending machines pursuant to T.C.A. § 49-6-2307.*

*6. The advertisements shall not cover any structural or sheet metal damage or alterations.*

*7. Cost of advertising shall not exceed \$1500 annually per advertisement.*

*Legal Reference: TCA 49-6-2109*

B) Revise Policy 4.600 Grading System on first reading

Beginning page 1 line 27 shall include (*see description in Honors Courses section*)-  
Beginning page 1 line 29 shall read; (*College level courses will be recorded on the transcript with the letter grade associated at the college level*) and

- *Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and International Baccalaureate Courses – five (5) percentage points.*

**Capstone Industry Certification Aligned Courses<sup>4</sup>:** *Career and technical education courses that are aligned to a capstone industry certification recognized by the Tennessee Department of Education are eligible for additional percentage point weighting for students who sit for the identified industry certification exam.*

*Students shall sit for the culminating exam for all honors and early postsecondary course for the additional percentage points to be awarded to their semester average. As these additional percentage points are awarded before he/she sits for the culminating exam, the district shall remove these points if the student does not participate in the culminating exam by the end of the school year in which the course was completed.*

### **HONORS COURSES<sup>5</sup>**

*Honors courses are high school courses that provide additional rigor and substantially exceed the academic standards approved by the State Board of Education. Teachers of honors courses will model instructional approaches that facilitate maximum interchange of ideas among students: independent study, self-directed research and learning, and appropriate use of technology. All honors courses shall include multiple assessments exemplifying coursework (such as short answer, constructed-response prompts, performance-based tasks, open-ended questions, essays, original or creative interpretations, authentic products, portfolios, and analytical writing). An honors course shall also include a minimum of five (5) of the following components:*

- i. Extended reading assignments that connect with the specified curriculum.*
- ii. Research-based writing assignments that address and extend the course curriculum.*
- iii. Projects that apply course curriculum to relevant or real-world situations. These may include oral presentations, power point, or other modes of sharing findings. Connection of the project to the community is encouraged.*
- iv. Open-ended investigations in which the student selects the questions and designs the research.*
- v. Writing assignments that demonstrate a variety of modes, purposes, and styles.*
  - I. Examples of mode include narrative, descriptive, persuasive, expository, and expressive.*
  - II. Examples of purpose include to inform, to entertain, and to persuade.*
  - III. Examples of style include formal, informal, literary, analytical, and technical.*
- vi. Integration of appropriate technology into the course of study.*
- vii. Deeper exploration of the culture, values, and history of the discipline.*
- viii. Extensive opportunities for problem solving experiences through imagination, critical analysis, and application.*
- ix. Job shadowing experiences with presentations which connect class study to the world of work.*

*All course types, which meet the above framework, will be classified as honors and will be eligible for additional percentage point weighting.*

Legal Reference on page 3, line 7 shall read 6

Line 15 shall read *Elementary and Middle school counselors should explain the HOPE Scholarship and its requirements to their students and impress upon them the benefits of making good grades.*

Legal Reference line 19 shall read 7

Legal References 4-7 shall read

4. *TN Uniform Grading Policy 3.301 (2b)*

5. *TN Uniform Grading Policy 3.301 (2a)*

6. *TCA 49-4-904, 907*

7. *TCA 49-4-932(f)*

Cross Reference shall be added *Transcript Alterations 4.608*

C) Revise on first reading Policy 6.204 Attendance of Non-Resident Students

Beginning line 12 shall be deleted that reads:

5. *Students who become residents of the school system shall be refunded any unused portion of the tuition on a pro rata basis.*

6. *When payment is not made on all or any part of the required tuition for a previous year, the student(s) shall be excluded from future attendance until all prior and current tuition is paid.*

D) Pegram Fine Arts Magnet School

E) ACES Lease Agreement

F) Land Contract

G) Revise on first reading Policy 1.400 School Board Meetings

Page 1, beginning line 9 shall reads: *Regular meetings of the Board shall be held at the Cheatham County School District Board Annex Board room on the first Thursday of each month at 7:00 p.m. for the purpose of transacting public school business.*

16. Brief comments from Board Members

17. Announcements

18. Adjourn

#### INFORMATION:

1. Personnel Changes:

A. Retirements approved:

Sharon Banks, HMS faculty, 1/11/19

James Earl Harden, CCCHS faculty, 5/24/19

B. Administrative Positions approved:

C. Leave of Absence approved:

Matthew Chandler, Transportation driver, 11/6/18 – 12/21/18  
Kim Trotter, Nutrition administrative assistant, 12/10/18 – 3/4/19  
Amber Raymer, WCES principal, 12/17/18 – 1/14/19  
Sheryl Carney, SMS secretary/cashier, 12/17/18 – 12/21/18  
Cynthia Marvel, PES faculty, 4/22/19 – 5/24/19  
Bonnie Myers, ECES assistant, 12/12/18 – 12/21/18  
Stacey Tinch, SHS secretary, 12/13/18 – 12/21/18  
Patricia Lanier, SHS Nutrition cook, 12/20/18 – 1/28/19  
Susan Clark, HR administrative assistant, 1/9/19 – doctor approval  
Sarah Brown, SHS faculty, extended through 5/24/19  
Sharon Gilliam, PES Nutrition cook, 1/7/19 – 2/19/19  
Ricky Ambergey, SHS faculty, extended through 5/24/19  
David Scotty Cook, CCCHS faculty, 1/15/19 – 3/4/19

D. Resignations approved:

Tomorrow Peden, ACES Nutrition cook, 11/14/18  
Andrea Anderson, ECES Life Skills assistant, 12/21/18  
Lindsay Brown, SHS faculty, 12/10/18  
Kayla Davidson, ACES Daycare, 12/27/18  
Andrea Anderson, ECES Life Skills assistant, 12/21/18  
Adriana Tate, HHS faculty, 1/20/19  
Alizabeth Gilmore, PVES Daycare, 1/11/19  
Courtney Haines, PVES Nutrition, 12/21/18  
Desire' Hopwood, ECES Nutrition, 1/31/19  
Elizabeth Davis, HHS faculty, 2/1/19

E. Termination of Employment:

Michelle Kilgore, Transportation bus aide, 12/18/18

F. Transfers approved:

Loretta Peace, from CMS Nutrition cook to ACES Nutrition cook, replaces Tomorrow Peden, 1/14/19

G. Elections/Placements approved:

Kim Caldwell, CCCHS concessions coordinator, non-faculty, 12/3/18  
Christopher Long, CCCHS interim faculty, replaces Thomas Hilyer, 1/7/19  
Edgar Estrada, SHS assistant boys' soccer coach, non-faculty, 12/6/18  
Matt Carrigan, SHS head baseball coach, replaces Daniel Smiley, 12/12/18  
Angela Marcum, SMS Nutrition cook, replaces Tricsta Adams, 12/7/18  
Amy Luckett, ACES Daycare caregiver, replaces Kayla Davidson, 1/1/19  
Jack Tyer, SHS interim faculty, replaces Lindsay Brown, 12/18/18  
Alyssa Barnhill, PV Daycare, part-time caregiver, replaces Mallory Jenkins, 12/26/18  
Justin Blue, CMS interim faculty, replaces Jeanette Sharratt, 1/7/18  
Jordan Gracia, ECES SpEd Life skills assistant, replaces Andrea Anderson, 1/14/19

Ariel Graham, SHS interim faculty, replaces Sarah Brown, 1/14/19  
Cory Hesselbacher, SMS head golf coach, 1/17/19  
Krystal Moberly, ACES faculty, replaces Angie Salamy, 1/22/19  
Marilyn Burke, Transportation driver, replaces Chrissy Henderson, 1/28/19  
Lathan Turner, HMS interim faculty, replaces Sharon Banks, 2/19/19  
Robyn Boyd, Transportation part-time driver, replaces Gwen Bruce, 1/28/19  
Amy Lockett, ACES Daycare, part-time caregiver, replaces Caitlyn Dugger, 1/1/19  
James Bradley Hindman, SHS interim faculty, replaces Daniel Smiley, 1/24/19  
Jeanette Flippen, Transportation bus aide, replaces Michelle Kilgore, 1/8/19  
Lorrie Swafford, ECES Nutrition cook, replaces Desere Hopwood, 2/4/19  
William Keith Wilson, Transportation full-time driver, replaces Ross Thomas, 2/1/19  
Tamika Carpenter, PVES Nutrition cook, replaces Courtney Haines, 2/5/19  
Kay Lampley, HHS interim faculty, replaces Adriana Tate, 2/4/19